

INTEROFFICE MEMO

DATE: May 2, 2003

PHONE: (909) 387-4635



FROM: John Goss, ACA ED/PSG
ED/PSG Administration

TO: Chairman Dennis Hansberger
Board of Supervisors, Third District

SUBJECT: CHAIRMAN APPROVAL OF GRANT APPLICATION TO CALIFORNIA STATE LIBRARY

In response to the California State Library's request for grant proposals addressing the literacy and technology needs of California's children, County Library has prepared a request for grant funds in the amount of \$286,870 to continue existing programs at the Apple Valley, Big Bear, Montclair, and Yucca Valley Branch Libraries. These programs address school-readiness skills, literacy, technology, computer skills, and Internet training—all designed to allow bilingual users the same access to programs. These target areas were identified in the information gathering stages of grant applications for the current programs and serve a diverse group of children and families.

County policy requires approval of grant applications by the Board prior to submission to the grantor agency. On April 3, 2003, County Library received notification from the State to submit a proposal. The Department began working on compiling application materials immediately. The need for signatures of support from collaborating agencies delayed the ability to complete final draft of the application in time to place an item on the Board agenda prior to the State's deadline. The deadline for submission is Friday, May 9, 2003, and the last letter of support was received on May 2, 2003. The Library is requesting the Chairman's approval to submit the application and authorize the County Librarian to sign grant documents. County Library is preparing a Board agenda item for May 20, 2003 to ratify the Chairman's action (a draft copy is attached). Your signature below will provide authorization for submission of the application.

A handwritten signature in black ink, appearing to read "Dennis Hansberger".
CHAIRMAN OF THE BOARD
DENNIS HANSBERGER

5/5/03
DATE